Name of Parish & CITY:		(Insert name here)			
Schedule A	**EMPLOYEES**				
Name of Preparer:		Insert preparers name			

ONLY LIST FULL-TIME, PART-TIME EMPLOYEES; DO NOT LIST TEACHERS, PRINCIPALS, COACHES, VOLUNTEERS, PRIESTS, OR DEACONS!

Last Name	First name	Position	Most Recent VIRTUS Training *Date**	Date of last Background check	ACTION PLAN to become in compliance.