

Finance Council Agenda

Finance Council Meeting of _____ Held on _____

1. Opening prayer
2. Members and guests present
3. Read, correct and approve minutes of previous meeting
4. Review and discuss progress and disposition of Old Business
 - A. Special committee reports
 - B. _____
5. Review and discuss Financial Reports of
 - A. Parish – Investigate variances from budget and review outstanding obligations
 - B. Parish Organizations/Activities (i.e. Rosary Society, CCW, Men’s Club)
 - C. School and related organizations – compare to budgets
6. New Business and other items
 - A. _____
 - B. _____
 - C. _____
7. Closing prayer

Finance Council Calendar

(Note: Financial reports should be reviewed on at least a quarterly basis.)

- March: Begin work on budget
- April: Continue work on budget
- May: Complete budget, approve, sign and send to Diocese by _____.
- July: Approve Parish Annual Report and send to Diocese by _____.