

## Special enrollment

The only time employees or eligible family members are able to join a group is at the annual open enrollment period or with a qualifying event. Qualifying or triggering events are listed below. Notice period is 30 days except for Medicaid /SCHIP events.

Special Enrollment Triggering Event	Coverage Effective Date
<ul> <li>Loss of Minimum Essential Coverage (does not include loss due to failure to pay premiums or rescission):</li> <li>Loss of eligibility for employer-sponsored coverage</li> <li>Termination of employment or reduction in hours</li> <li>Legal separation or divorce</li> <li>Loss of dependent child status</li> <li>Death of employee</li> <li>Move outside HMO service area</li> <li>Exceeding the plan's lifetime maximum</li> <li>Employee becomes entitled to Medicare</li> <li>Minimum Essential Coverage includes coverage under specified government sponsored plans (including Medicare and Medicaid), employer-sponsored coverage, individual market policies, grandfathered</li> </ul>	First day of the month following the event.
coverage, and other coverage recognized by the Secretary of the U.S. Department of Health and Human Services.	
Gaining or becoming a dependent due to marriage.	First day of the month following the event.
Gaining a dependent due to birth, adoption or placement for adoption.	Date of birth, adoption or placement for adoption.
An individual gains or loses eligibility for Medicaid or MinnesotaCare (notice must be received within <b>60 days</b> of the event).	If application is received between the 1 <sup>st</sup> and 15 <sup>th</sup> of the month, coverage will be effective on the 1 <sup>st</sup> of the following month.
	If application is received between the 16 <sup>th</sup> and the end of the month, coverage will be effective on the 1 <sup>st</sup> of the following second month.

Note: This chart states the legal requirements. In some cases, we've been more generous and will not be changing our existing enrollment guidelines. Example: gaining or becoming a dependent due to marriage, in most cases coverage is effective the date of marriage.