## Policy for Diocese of Winona-Rochester Clerics Desiring to Minister in Other Dioceses

## Short-term ministry outside the Diocese of Winona-Rochester, in the US:

- Permission to exercise ministry outside of the Diocese of Winona-Rochester is conditioned upon receipt of a letter of suitability from the Office of the Vicar General. This letter will be sent to the diocese in which the clergy member will be ministering. Please send the following information to the Office of the Vicar General with a request for a letter of suitability:
  - $\circ$   $\,$  Date of ministry outside of the Diocese of Winona-Rochester  $\,$
  - Name of parish / location of ministry
  - City and state of parish
  - Diocese in which clergy member will be ministering
  - Type of ministry (wedding, baptism, concelebration during vacation, etc.)

## Travel outside of the US:

• Clergy are to request a celebret card for international travels, which are valid for one year. Please send requests to the Office of the Vicar General a minimum of one (1) month prior to your departure date to ensure there is sufficient time for processing and delivery.

## Regular ministry in neighboring dioceses:

• If you regularly minister in neighboring dioceses (helping nearby parishes / schools with Mass, Confessions, etc.), please notify the Office of the Vicar General, who will notify the neighboring diocese. Some bishops require clergy to subscribe to a diocesan background check and receive faculties when performing ministry regularly in their diocese.